DEPARTMENT OF LABOR AND EMPLOYMENT PROFESSIONAL REGULATION COMMISSION REGION V - BICOL

Regional Center Site, Rawis, Legazpi City

Annual Procurement Plan for FY 2023 - Non CSE

as per approved GAA

Code (PAP)	Procurement Project	PMO/ End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source	Estimated Budget (PhP)			Remarks
					Advertisemen t/Posting of IB/REI	Submission/O pening of Bids	Notice of Award	Contract Signing	of Funds	Total	MOOE	СО	(brief description of Project)
	Common Supplies/Equipment available at PS	All Offices		Agency to agency	n/a	n/a	n/a	n/a					Procurement to DBM PS Depot
OFFICE S	SUPPLIES NOT AVAILABLE	IN PROCU	REMENT SERVIC	E									
A.I.a.1	Various Office Supplies not available in PS-DBM for	All Offices	No	Shopping	within 2023	within 2023	within 2023	within 2023	GoP	49,458.75	49,458.75		for office use.
A.III.a.1	use various Division of	All Offices	No	Shopping	within 2023	within 2023	within 2023	within 2023	GoP	439,214.39	439,214.39		for office use.
A.III.b.1	PRC RO V - Legazpi City	All Offices	No	Shopping	within 2023	within 2023	within 2023	within 2023	GoP	10,520.56	10,520.56		for office use.
DRUGS A	ND MEDICINES												
A.III.a.1	Various Drugs and Medicines for use PRC RO V Personnel	All Offices	No	Shopping	1st quarter 2023	1st quarter 2023	1st quarter 2023	1st quarter 2023	GoP	129,000.00	129,000.00		Provision of medicines to support health & wellness programof PRC V employees in this time of pandemic.
Semi -Ex	pendable - Office Equipme	nt											
A.III.a.1	Steel Platform Push Cart	LRD	No	Shopping	1st quarter 2023	1st quarter 2023	1st quarter 2023	1st quarter 2023	GoP	10,000.00	10,000.00		Provision of various office Equipment for use under
A.III.a.1	Hooded Plastic Trash Bin	LRD	No	Shopping	1st quarter 2023	1st quarter 2023	1st quarter 2023	1st quarter 2023	GoP	21,000.00	21,000.00		
A.III.a.1	Self Inking Stamps	LRD	No	Shopping	1st quarter 2023	1st quarter 2023	1st quarter 2023	1st quarter 2023	GoP	15,000.00	15,000.00		Licensure Program
A.III.a.1	PRC Dry Seal	LRD	No	Shopping	1st quarter 2023	1st quarter 2023	1st quarter 2023	1st quarter 2023	GoP	6,000.00	6,000.00		
A.III.a.2	LCD Projector	LRD-Exam	No	NP-53.9 - Small Value Procurement	1st quarter 2023	1st quarter 2023	1st quarter 2023	1st quarter 2023	GoP	35,000.00	35,000.00		for office use
A.III.a.2	Smart Treadmill	All Offices	No	NP-53.9 - Small Value Procurement	1st quarter 2023	1st quarter 2023	1st quarter 2023	1st quarter 2023	GoP	49,000.00	49,000.00		Provision to support health & wellness program of PRC V employees in this time of pandemic.
A.III.a.2	Weight Training Threaded Weights Kit	All Offices	No	NP-53.9 - Small Value Procurement	1st quarter 2023	1st quarter 2023	1st quarter 2023	1st quarter 2023	GoP	7,000.00	7,000.00		Provision to support health & wellness program of PRC V employees in this time of pandemic.
A.III.a.2	Computer Printer, Colored, Continous, Legal Size	LRD-Exam	No	NP-53.9 - Small Value Procurement	1st quarter 2023	1st quarter 2023	1st quarter 2023	1st quarter 2023	GoP	6,000.00	6,000.00		Provision of various office Equipment for use under Examination Program

Code	Procurement Project	PMO/ End-User	Is this an Early Procurement Activity? (Yes/No)		Sched	ule for Each I	Procurement .	Activity	Source	Estimated Budget (PhP)			Remarks
(PAP)					Advertisemen t/Posting of IB/REI	Submission/O pening of Bids	Notice of Award	Contract Signing	- of - Funds	Total	MOOE	со	 (brief description of Project)
A.III.a.2	Computer Printer	LRD-Exam	No	NP-53.9 - Small Value Procurement	1st quarter 2023	1st quarter 2023	1st quarter 2023	1st quarter 2023	GoP	16,000.00	16,000.00		Provision of various office Equipment for use under Examination Program
Semi -Ex	pendable - Furniture and F	ixtures											
A.I.a.1	Ergonomic Office Chair	FAD	No	NP-53.9 - Small Value Procurement	1st quarter 2023	1st quarter 2023	1st quarter 2023	1st quarter 2023	GoP	13,000.00	13,000.00		For use at FAD
A.I.a.1	Steel Rack Shelf 5 layers	FAD	No	NP-53.9 - Small Value Procurement	1st quarter 2023	1st quarter 2023	1st quarter 2023	1st quarter 2023	GoP	5,000.00	5,000.00		For use at FAD (HRS)
A.III.a.2	Ergonomic Office Chair	FAD	No	NP-53.9 - Small Value Procurement	1st quarter 2023	1st quarter 2023	1st quarter 2023	1st quarter 2023	GoP	5,000.00	5,000.00		For use at FAD
A.III.a.2	Leather Round Rolling Stool with Back Rest Height Adjustable Swivel Chair	FAD	No	NP-53.9 - Small Value Procurement	1st quarter 2023	1st quarter 2023	1st quarter 2023	1st quarter 2023	GoP	6,000.00	6,000.00		For use at FAD
Semi -Ex	pendable Information and (Communica	tions Technolog	y Equipment									
A.III.c.1	Provision of various ICT equipment for use under Database and Management Program	ICT	No	NP-53.9 - Small Value Procurement	1st quarter 2023	1st quarter 2023	1st quarter 2023	1st quarter 2023	GoP	289,000.00	289,000.00		Provision of various ICT equipment and supplies for office use
Commun	ication Expenses												
A.I.a.1	Postage and Courier Services	All Offices	No	NP-53.9 - Small Value Procurement	1st quarter 2023	1st quarter 2023	1st quarter 2023	1st quarter 2023	GoP	160,000.00	160,000.00		For the postage and courier expenses of the office
Supplies	and Materials Expenses												
A.III.a.1	Fuel, Oil and Lubricants Expenses	All Offices	No	NP-53.9 - Small Value Procurement	1st quarter 2023	1st quarter 2023	1st quarter 2023	1st quarter 2023	GoP	300,000.00	300,000.00		Fuel for Avanza, Innova, Rush and Adventure
General S	Services												
A.I.a.1	Janitorial Services	All Offices	No	NP-53.9 - Small Value Procurement	3rd quarter 2023	3rd quarter 2023	3rd quarter 2023	3rd quarter 2023	GoP	662,000.00	662,000.00		For cleaning services
A.III.a.2	Rents- Motor Vehicles	LRD-Exam	No	NP-53.9 - Small Value Procurement	within 2023	within 2023	within 2023	within 2023	GoP	500,000.00	500,000.00		Vehicle rental during conduct of large licensure examinations
Repairs a	nd Maintenance												
A.I.a.1	Buildings	All Offices	No	NP-53.9 - Small Value Procurement	within 2023	within 2023	within 2023	within 2023	GoP	60,000.00	60,000.00		periodic preventive/corrective maintenance
A.I.a.1	Office Equipment	All Offices	No	NP-53.9 - Small Value Procurement	within 2023	within 2023	within 2023	within 2023	GoP	80,000.00	80,000.00		periodic preventive/corrective maintenance
A.I.a.1	Machinery & Equipment	All Offices	No	NP-53.9 - Small Value Procurement	within 2023	within 2023	within 2023	within 2023	GoP	20,000.00	20,000.00		periodic preventive/corrective maintenance
A.I.a.1	Transportation Equipment	All Offices	No	NP-53.9 - Small Value Procurement	within 2023	within 2023	within 2023	within 2023	GoP	111,256.40	111,256.40		periodic preventive/corrective maintenance
Renreser	tation Expenses												

Code (PAP)	Procurement Project	PMO/ End-User			Schedule for Each Procurement Activity					Estimated Budget (PhP)			Remarks
					Advertisemen t/Posting of IB/REI	Submission/O pening of Bids	Notice of Award	Contract Signing	Funds	Total	MOOE	СО	- (brief description of Project)
A.I.a.1	Representation Expences	All Offices	No	NP-53.9 - Small Value Procurement	2nd quarter 2023	2nd quarter 2023	2nd quarter 2023	2nd quarter 2023	GoP	378,249.97	378,249.97		Meals and Accommodations for PRC Performance Assessment cum Team Building
A.III.b.2	Meal and Accommodation	LRD-Reg	No	NP-53.9 - Small Value Procurement	within 2023	within 2023	within 2023	within 2023	GoP	200,000.00	200,000.00		Meals and Accommodations related to the conduct of Board Inspections
Other Ma	intenance and Operating E	xpenses											
A.l.a.1	Printing and Publication Expenses	All Offices	No	Shopping	within 2023	within 2023	within 2023	within 2023	GoP	15,000.00	15,000.00		For printing of various posters and announcements and/or advocacy campains of the office.
Δ 1 2 1	Other Maintenance and Operating Expenses	All Offices	No	NP-53.9 - Small Value Procurement	within 2023	within 2023	within 2023	within 2023	GoP	50,000.00	50,000.00		For Laundry and/or other services and consumable items/materials for use of office.
									TOTAL:	3,647,700.07	3,647,700.07	_	

Prepared by:

Certified Funds Available:

Recommending Approval:

The Regional BAC

JEROME M BAÑES Chairman

Vice Chairman

SHARO B. LO Here, Director

Approved by:

JOSE JUSTO M. CALUSTRE JR. Member

VICENTE L. OLDANES JR.

Provisional Member

LESTER LOUIES Z. BENTOR

Provisional Member

JONABELLE KYM ALACAR

GERALDINE M. IBO, CPA,

Accountant III

JUDELYN'L. DANAO **BAC Secretary**

Budget Officer III